

## JOB DESCRIPTION

**Job Title** : Senior Social Worker

**Organisation** : Muslim Missionary Society Singapore, Jamiyah Singapore

### Scope of Work:

The role of Senior Social worker is responsible for the delivery of services in the Social Work Department, while working closely with other multi-disciplinary professionals to pursue holistic care for residents.

Reporting to the Head of Medical Social Services, the Senior Medical Social Worker serves as the key contact person for residents and their families for issues regarding the residents' stay at the Home.

### Summary of Responsibilities / Duties:

- Psychosocial assessment - assessing strength and resilience of the resident, family, and social support systems to help the resident
- Counselling for residents and family members – for situations in which residents suffer from poor mental states (e.g. depression, anxiety) and coping and adjustment difficulties as well as financial issues.
- Financial assessment and fund management - identifying and referring cases for financial assistance.
- Provide clinical intervention for crisis situation in complex cases.
- To take on supervisory role of team members within the Medical Social Services team
- Review social reports and other documents prepared by other Medical Social Workers.
- Any ad-hoc duties as assigned.

### Education and Experience:

- Degree in Counselling / Social Work or other relevant qualification
- At least 5 years of relevant working experience in Social Work
- Preferably Senior Executive specialized in Social & Counselling Service or equivalent.
- Good presentation and report writing skills
- Good interpersonal skills, with the ability to relate well to people of all levels
- Enthusiastic, committed and enjoy working as a team in a fast-paced and innovative environment
- Proficient in English and Malay languages

### Remuneration:

- Negotiable

If Interested kindly contact :



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